



FREDERICTON ROWING CLUB  
**STANDING DAILY  
EMERGENCY ACTION PLAN (EAP)**

**DIRECTIONS TO SITE / FACILITY**

Small Craft Aquatic Centre  
63 Brunswick Street, Fredericton, NB

Located behind (waterside) the Victoria Health Centre between the large parking lot and the river.

**CHARGE PERSON RESPONSIBILITIES**

---

1. Conduct an initial assessment of the injury.
2. Designate someone to watch the other participants (stop all activities and ensure all participants are in a safe area if nobody is available to supervise)
3. Wait with the injured participant and help keep them calm until emergency medical services arrive and conduct their assessment of the injury
4. Record the injury using the club's accident/incident report form.

**CALL PERSON RESPONSIBILITIES**

1. Call for emergency help
2. Provide all necessary information to dispatch
  - a. The facility location
  - b. The closest access door to the injured participant
  - c. The nature of the injury
  - d. A description of first aid that has been performed
  - e. Other medical information, such as allergies or medical conditions
3. Clear any traffic from the facility entrance or access road before the ambulance arrives
4. Wait by the entrance to direct the ambulance
5. Call the participant's emergency contact person
6. Assist the charge person as needed

**REMINDERS**

- You can save and re-use this form to prepare an EAP for usual practise site and for any site where you host competitions.
- When preparing for away competitions, ask the host team or host facility for a copy of their EAP in advance.
- Attach the medical profile and parent or caregiver contact for each participant to this emergency action plan.



FREDERICTON ROWING CLUB  
**STANDING DAILY**  
**EMERGENCY ACTION PLAN (EAP)**

<b>CHARGE PERSON</b>	<b>CALL PERSON</b>
Designated Safety for Session (as noted in the FRC Sign-In/Out Log Book)	Designated Alternate Safety (backup) for Session (as noted in the FRC Sign-In/Out Log Book)
<b>Backup</b>	<b>Backup</b>
Lead Safety Boat Operator	Second Safety Boat Operator
<b>Backup</b>	<b>Backup</b>
Second Safety Boat Operator	Any participant who has a cell phone
<b>IMPORTANT ADDRESSES</b>	<b>EMERGENCY PHONE NUMBERS</b>
<b>Site or Facility (Address, City, Province)</b>	<b>Emergency Services</b>
Small Craft Aquatic Centre (SCAC) 63 Brunswick Street, Fredericton, NB	<b><u>ALL EMERGENCIES: 911</u></b> Non-Emergencies: Fredericton Police (Non-Emergencies): (506) 460-2300 Community Safety Services Unit: (506) 269-5905
<b>Nearest Hospital (Address, City, Province)</b>	<b>Fredericton Rowing Club: (506) 471-5670</b>
Dr. Everett Chalmers Regional Hospital 700 Priestman Street, Fredericton NB, E3B 5N5	Peter Seyffarth (President/Chair): (506) 471-9687 Lynn Randall (Vice-Chair): (506) 999-1311 Gwyneth Price (Health & Safety): (506) 470-8449 Chantelle Hanley (Senior Coach): (506) 261-3944
<b>Additional Address Information</b>	<b>Second Nature Outdoors: (506) 460-2260</b>
Morrell Park	Andrew Cuthbertson (Owner): (506) 262-4789
Carleton Park	
Fredericton Boat Club	<b>Facility Manager (City of Fredericton)</b>
	John Burns (City of Fredericton): (506) 292-4743