

Fredericton Rowing Club Board Meeting  
Sunday, December 9<sup>th</sup>, 2018  
Room 27, Bailey Hall UNB, 6:00 pm

**MINUTES**

**Present:** Dion Durnford (Chair), Janice Lawrence, Jocelyn Mills, Jason VanderToorn, Gwenyth deVries Price, Krista Steeves, Martin Boulерice, Nathan Blais, Brad Sturgeon, Debbie Black

**Quorum Present?:** Yes

**Proceedings:**

1. Welcome and Call to Order:
  - a. Meeting called to order at 6:10 pm by Chair, Dion Durnford
  - b. The Board was reminded that all Board Meeting discussions are confidential, and that the Board must work in the best interests of the club.
  
2. Approval of Tentative Agenda: **Motion to approve agenda as appended.**
  - a. Correct item 3A to read: Deciding on a process for nominations and elections of *officers*
  - b. Add to 4A: coaching manager, winter training
  - c. Add to 4B: fundraising
  - d. Add New Business: Athlete Wishes and Wellbeing

**Motion carried  
(9 in favor, 1 opposed)**
  
3. Election of New FRC Executive:
  - a. **Motion to postpone elections of officers until the next Board Meeting.**

**Motion carried  
(9 in favor, 1 abstention)**

**Motion to approve process of nominations being forwarded to Lawrence by Friday December 14<sup>th</sup> after receiving permission from the nominee, then Lawrence circulating the nominations to the Board.**

**Motion carried  
(8 in favor, 2 abstentions)**
  - b. Registrar's access to RCA website currently held by Dreama Galbraith, Chantelle Hanley, Geoff Holloway, and Debbie Black.
  
4. FRC Operations:

- a. **Motion to table assignment of FRC duties until after election of Officers.**

**Motion carried  
(unanimous)**

- b. Debbie to ask Chantelle Hanley (Athletic Director) about security (who owns the website domain and where is it hosted, who has keys and access codes)

5. Financial Report

- a. Current YTD financials viewed
- b. Proposed budget not reviewed
- c. **Motion to have financial statements reviewed to obtain a professional opinion on the financial status of the club.**

**Motion tabled  
(unanimous)**

- d. **Motion to table discussion of Athletic Director's contract.**

**Motion defeated**

**(2 in favour, 5 against, 3 abstentions)**

- Discussion to understand the approval process, content, and obligations associated with the AD contract.

6. Date for Next Board Meeting: Monday December 17<sup>th</sup>, 6:30 pm, Leo Hayes HS

- a. Lawrence to invite Jennifer Fitzpatrick, RCA Director of Partnerships and Sport Development, to next Board Meeting to provide guidance on FRC governance

[Blais leaves meeting]

7. Legal Jeopardy for the FRC – discussion of legal matters in camera

8. Athlete Wishes and Wellbeing: correspondence received by Board to be reviewed by the HR committee once formed.

9. Adjourn Meeting: **Motion to adjourn meeting at 9:45 pm.**

**Motion carried  
(unanimous)**

Respectfully submitted,  
Janice Lawrence